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| **POLAM HOLIDAY CLUB BOOKING FORM – MAY 2025** | | | | | | | | | |
| **Child’s Name** | | | | | **School attended** | | | | |
| **Child’s Age** | | | | | ***Please let us know here if your child is new to Polam Holiday Club.*** | | | | |
| *Please mark the relevant boxes below to indicate which sessions you would like to book* | | | | | | | | | |
| **Tuesday 27th – Friday 30th May 2025** |  | **Breakfast**  **8:00-8:30**  **£3.00** | **AM only**  **8:30-12:00**  **£24.00** | **AM + lunch**  **8:30-12:30**  **£27.00** | **PM + lunch**  **12:00-4:00**  **£27.00** | **PM only**  **12:30-4:00**  **£24.00** | **Full day**  **8:30-4:00**  **£44.50 / (£40)** | **Tea**  **4:00-5:00**  **£8.10** | **Late**  **5:00-5.30**  **£4.10** |
| **Mon 26th** | **Bank Holiday – No provision on this day** | | | | | | | |
| **Tues 27th** |  |  |  |  |  |  |  |  |
| **Wed 28th** |  |  |  |  |  |  |  |  |
| **Thurs 29th** |  |  |  |  |  |  |  |  |
| **Fri 30th** |  |  |  |  |  |  | **Finishes at 4pm** | |

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| Print Your Name: |  |
| Contact Tel No: |  |
| Email Address: |  |

**Please return your booking form to the school office or by email to** [**holidayclub@polamschool.co.uk**](mailto:holidayclub@polamschool.co.uk)

**by 2.00pm Friday 16th May 2025.**

We politely ask for 24 hours’ notice for cancellation of your attendance.

If you cancel your session with less than 24 hours’ notice, you will be charged your booking cost.

**PAYMENT PROCESS - Once you have submitted your booking form, you will receive a booking confirmation email and a payment request for your booking.**

We are able to accept payments by bank transfer or childcare vouchers.

*At Cognita we look after your personal information and only use your personal information for the purpose for which it has been collected.  If you would like further information about how and why we use your personal information, please see our privacy notices; these are available here:* [*https://www.polamschool.co.uk/privacy-and-cookie-policies*](https://www.polamschool.co.uk/privacy-and-cookie-policies)

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| For Office Use Only | | | | | |
| Date booking received |  | Total booking cost |  | Date invoice raised |  |

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| **SESSIONS AND COSTS** | | | | |
| SESSIONS | Breakfast is from 8.00 to 8.30am | COSTS | Breakfast | £3.00 per day |
| Activities begin at 8.30am | am only | £24.00 per day |
| Mornings are 8.30am to 12.00pm | am + lunch | £27.00 per day |
| Lunch is 12 noon to 12.30pm | lunch + pm | £27.00 per day |
| Afternoons are 12.30 to 4.00pm | pm only | £24.00 per day |
| Full days are 8.30am to 4.00pm | Full day | £44.50 per day (or **(£40)\***per day if booking a full week) |
| Late supervision from 4.00pm to 5.00pm | Late supervision | £8.10 per hour |
|  | Late supervision from 5.00pm to 5.30pm |  | Late supervision | £4.10 for 30 mins |
| \**If your booking includes a full week, Monday to Friday 8.30am – 4pm, we will apply a 10% discount*  *to the full day rate, with the revised rate per full day of £40. A full week (8.30am – 4pm) at the revised rate is* ***£200*** *(£40 per day), instead of* ***£222.50*** *(£44.50 per day).* | | | | |

**Contact telephone no. during school holidays: 07544 837130**